

Instructions for Joining a Google Meet

- You need to go to a computer and log onto your school gmail account. It will be your name and 4 numbers @phrd.ab.ca

- Open your g mail



- You should have received an email inviting you to the meeting. Open that email
- At the bottom of that email is a join meeting button, click that and it will take you to the scheduled meeting.
- Click the join button, if prompted, allow access to the microphone and camera.
- When our meeting concludes, at the bottom of the screen you will see a red phone symbol. You will need to click that to hang up.