

**SAC Agenda – September 18th, 2025 at 5:30pm – WES Library**

**Call to Order – 5:30pm**

**Attendance –** Tori Message, Ria Young, Amber Monteath, Sarah Rhoad, Sabrina George, Tiffany Schlachter, Vanessa O’Quinn, Adelia Veinot, Linda Arndt, Debra Dubrule, David Truckey, Samantha Tinant, Leah Skowronski

**Treaty Acknowledgement** – We honour the many First Nations, Metis and Inuit whose footsteps have marked these lands for centuries. We acknowledge that the land on which we gather is Treaty 6 territory, an ancestral and traditional meeting ground for many indigenous peoples. We honour the presence and contribution of the First Nations, Metis and Inuit people who live, work and learn together in our communities.

**Adopt May 15th meeting minutes – Vanessa motions to adopt previous minutes.**

**Adopt agenda – Tiffany motions to adopt agenda.**

**Nomination of Board Members –**

**Chair** – call for nominations 1<sup>st</sup> time, 2<sup>nd</sup> time, 3<sup>rd</sup> time. Vanessa nominates Tori Message. Tori accepts the nomination.

**Vice Chair** - call for nominations 1<sup>st</sup> time, 2<sup>nd</sup> time, 3<sup>rd</sup> time. Tori nominates Vanessa O’Quinn. Vanessa accepts the nomination.

**Secretary** - call for nominations 1<sup>st</sup> time, 2<sup>nd</sup> time, 3<sup>rd</sup> time. Tori nominates Sarah Rhoad. Sarah accepts the nomination.

**Director (3 positions)** – call for nominations 1<sup>st</sup> time, 2<sup>nd</sup> time, 3<sup>rd</sup> time. Sarah nominates Sabrina George. Sabrina accepts the nomination. Vanessa nominates Samantha Tinant. Samantha accepts the nomination. Tori nominates Tiffany Schlachter. Tiffany accepts the nomination.

**Introduction of New School Board for the 2025-2026 year: Chair- Tori Message. Vice Chair- Vanessa O’Quinn. Secretary- Sarah Rhoad. Directors- Sabrina George, Tiffany Schlachter, and Samantha Tinant.**

**School Council Meeting Dates** – days and times up for discussion, with further discussion on continuing the babysitting at meetings. Alternate Tuesday’s and Wednesday’s for the year to accommodate member’s schedules. Babysitting will be provided, and babysitters will be paid \$20 per meeting. Will motion at the next Friends of the Westlock Elementary meeting.

Dates set as:

Tuesday, November 18th @ 5:30pm.

Wednesday, January 21st @ 5:30pm

Tuesday, March 10th @ 5:30pm

Wednesday, May 20th @ 5:30pm

**Principal’s report (Amber Monteath)** – Please see attached Principal’s report.

Vanessa motions to accept the Principal’s report.

**Trustee's report (David Truckey)** – Please see attached Trustee's report.

Debra Debrule motions to accept the Trustee's report.

**School Wish List** – at the March Friends of Westlock Elementary meeting, it was decided that the next project that would be worked toward is another accessible swing for the grade 4-6 playground area. Currently the Parent Council is helping sell raffle tickets for the Rotary who is raising money for the new accessible park in town. We will hopefully continue to work with the Rotary to raise funds for the accessible swing set. We also discussed the funds we have set aside, and this project should be able to be completed in a timely manner. Tori talked with Mr. Tyreman and our idea of having the accessible swing on grass for accessibility reasons is not allowed in Pembina Hills, it is required to be on a surface of pea gravel or engineered wood fibre. Pembina Hills is able to cover the costs for the groundwork and fill during summer of 2026. On Wednesday, September 17th, a presentation was made to the Westlock 100 Women Who Care for the Accessible Swing Project for the grade 4-6 playground. The proposal was accepted, and the Friends of the Westlock Elementary are expected to receive \$9600 to build the new accessible swing. Tori will order the new swing and also the donor plaques for the previous swings and gazebo.

Further school item wish list for the 2025-2026 school year – Gazebo in Kindergarten-Grade 3 playground and new books for the library.

**Gaga Pit Update** – Mr Tyreman will get the groundwork completed once the Gaga Pits are built, the pits are close to being completed, we are working on having the construction teacher and Mr. Tyreman to collaborate now.

**Les Redick, Teacher & Director of Student Services, North Point School – ADHD Parent Presentation** –November 4<sup>th</sup>, at the RF Staples multipurpose room. We will distribute information to parents in a timely manner.

**Hot Lunches** – dates have been checked with Amber. Den renovation estimated start time January. January to June hot lunch dates will be decided at the November or January meeting to allow for field trip schedules.

Sept 25<sup>th</sup> – Terry Fox fundraiser – hot dogs

Oct 7<sup>th</sup> – Spaghetti- this hot lunch may be cancelled due to labour disruption (lockout/strike)

Oct 29<sup>th</sup> – Gr 6 fundraiser - Pizza

Nov 25<sup>th</sup> – Gr 6 fundraiser - Hot Dogs

Dec 16<sup>th</sup> – Pancakes – half the school

Dec 17<sup>th</sup> – Pancakes – other half of the school

**Bylaw** – attached is the bylaw that was passed on the January 16<sup>th</sup>, 2025 meeting, please review and if any changes are required we will address and bring back to the next meeting. This bylaw will be reviewed at every AGM.- No updates. Will review next in September 2026.

**Christmas Store** – to run December 8<sup>th</sup> and 9<sup>th</sup>

**Parent Council Identification** – to be addressed at meeting time. New volunteer identification at the office. PAC would like to have lanyards with name tags, so while working in the school, teachers and students are aware of School Council members. Name badges may be purchased, for a total price of \$20. Will motion at the next Friends of the Westlock Elementary meeting.

**Coffee Fundraiser** – pick up coffee sales with donuts and candy bags. Look for donations of cups, coffee, donuts etc. Be set up for drop off or pick up for parents to purchase items. Thoughts? Tiffany will look to source supplies, and a date will be found to run the coffee fundraiser. May try to coincide with soccer/volleyball games.

**Fox Air Freshener Fundraiser** – sell air fresheners for \$5.00 each with the WES Fox. Profit would be roughly \$3.00 a piece sold. Thoughts? Will work with a local business and buy a bulk order of 40 air fresheners with the fox logo. Sell for \$10 each. Available for cash in the front office or via form sent home with toques included.

**Fox Toque Fundraiser-** Fox Toques will be sourced from a local business. Black and tan will be the colours with the fox logo. Cost of \$10, will sell for \$15. Will get some toques to Amber so they can show them off. Will add toques and air fresheners to a form to be sent home.

**Other Fundraising Ideas:** Kick to Win- purchase insurance and sell tickets for a 'Kick to Win'. Elieneke's Bakery Winter Fundraiser- would prefer to avoid frozen foods as pick up from parents can be hard to arrange. 3&tea fundraiser would be better, and can ship anywhere in Canada, and no perishables. Sabrina will spearhead the tea fundraiser. Spring Fundraisers- beef jerky, Tiffany will spearhead. Confetti Sweets- will talk closer to spring and have a School Council member spearhead.

**Friends of WES report** – verbal update at meeting time.

**Next meeting** – November 18th, 2025 at 5:30pm

**Meeting Adjourned - 7:26pm**